

## Byley PTA – Meeting Minutes

*Date:* Wednesday 15<sup>th</sup> June 2022, 7-8pm

*Location:* School Hall

*Present:* Miss Whittingham, Laura Williams, Julia Seed, Colin Robbins, Stacey Ashton, Rachel Wilkinson, Viv Frith, Karen Fewtrell, Catherine, Steph Thistlethwaite

*Apologies:* Karen Flatman, Tracey Preston, Emma Meredith-Porter, Elaine Agnew

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### Roles

- More people were able to make the later time tonight, possibly a better time to have meetings moving forward
  - Katie Percival wishes to step down as treasurer
  - The roles of Chair, Treasurer and Secretary are available be filled
  - Stacey offers to take on secretary role and take meeting minutes
  - Rachel offers to take on treasurer role if no-one else wants to take it on that couldn't make the meeting tonight – also suggested that the role could be shared for ease
  - It was suggested that the chair position could be changed for each meeting, with Karen offering to chair the next meeting. If someone enjoys the role they are welcome to then take it on more permanently.
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### Summer term 2022

- Too late to organise a summer fair now.
  - Sports day:
    - Refreshments to be sold for parents AFTER the sports have been completed
    - Karen/Rachel to check supplies of cups etc
    - Ice lollies for the children – Miss W to discuss with Mrs Daniels about storing the ice lollies in the school freezer
  - Miss W is considering getting an Ice cream van into school as an end of year treat for Year 6
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### Events for 2022-2023 Year

- Discussion regarding possible events for the next academic year, trying to be organised at the beginning of the year with events pencilled into the diary for the whole year.
- A disco:
  - Possibly Halloween or Easter – question of whether Halloween may be too scary for younger children
  - Option to do as KS1 and KS2 separately after school in the school hall

- Another option is for the whole school at the Village Hall, with the option for parents to stay with tables/chairs to accommodate them
  - Tuck shop/drinks by PTA available to purchase
  - Christmas fair:
    - Possibly to be held at the Village Hall and invite local business along to have stalls, with a donation of their profits/set fee for attendance
    - Suggestion of asking a local company to sponsor the fair to cover the cost of the hall hire – Catherine may possibly know someone who would sponsor
    - If using the village hall, to discuss whether there is an alcohol licence in place so Mulled Wine could be sold
    - Using the village hall would also open the event to the local community too
    - Refreshments available to purchase as usual
  - Summer fair
  - Movie night:
    - Held in the school hall with mats down
    - Children can come in pyjamas and bring a pillow
    - Snacks and drinks available
    - Possibly during Winter/Autumn
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### Miscellaneous

- What to spend PTA money on:
  - Miss W has suggested more books for the new reading scheme once she has itemised what the school already has and which reading levels are lacking books
  - Miss W has also suggested she will chat with the children/School Council to find out what they would like money spent on, and what things they would like to see organised by the PTA (within reason!)
- Bags4School:
  - Colin asked how the money raised from last week's collection compared to previous, not all the information was available but seems to be on par with previous efforts
  - The point was also raised that straight after half term perhaps wasn't the best timing with regards to being able to remind parents about the event with enough notice
- Uniform sale/swap:
  - Julia suggested a uniform sale/swap event
  - Miss W agreed that this could possibly take place following the sports day, suggestion of donations of money to the PTA rather than set prices
- Charity status:
  - Discussion about whether the current PTA has been set up as a charity or not, but no clear outcome, seems to be a Not For Profit Community Group
  - Benefits and requirements of being a charity to be investigated and discussed at next meeting
- PTA communications:

- Email addresses and mobile phone numbers taken from those present at the meeting
  - PTA WhatsApp group needs to be updated, did prove a useful resource in the run up to the Christmas Fair events this year
- Card payments:
  - Suggestion that not everyone carries cash and whether taking card payments at events such as Christmas Fair would mean people may be more likely to spend a bit more
  - Suggestion of “Sum Up” machine to be investigated to find out all associated costs
- Next meeting:
  - Will be early next term
  - Hopefully some of the parents from the new reception/nursery children may also come on board too
  - Meeting can be used to plan what events are to take place over the academic year
  - Colin suggests that the treasurer could try to get a summary of any previous years fundraising amounts as a benchmark for moving forward, obviously COVID has had a huge impact on fundraising efforts over the last few years too.